



**BHARAT SANCHAR NIGAM LIMITED  
O/O GENERAL MANAGER, TELECOM DISTRICT  
BSNL BHAVAN, SAGAR ROAD,  
SHIVAMOGGA**

**Form Fee Rs.563/-**

**Tender Form No**

**ISSUED TO**

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**INITIAL/ DATE**

**TENDER FORM FOR AMC FOR REPAIR OF AC PACKAGE UNITS IN SHIVAMOGGA  
TELECOM DISTRICT**





# **BHARAT SANCHAR NIGAM LIMITED**

(A Govt. of India Enterprise)

**OFFICE OF THE GENERAL MANAGER TELECOM, SHIVAMOGGA**

**NO.S-8/TENDER/AC PACKAGE UNITS/2007-08 /03 Dated @ Shivamogga The 20/02/2008**

## **TENDER NOTICE**

On behalf of the BSNL, General Manager Telecom, Shivamogga invites sealed tenders from the experienced manufacturers/suppliers/contractors for Annual maintenance contract for **A C PACKAGE UNIT in Shivamogga Telecom District.**

### **GENERAL TERMS AND CONDITIONS**

1. Each tender should be accompanied by **EMD of Rs2, 000/-** (Rupees Two Thousand Only) to be paid in cash at cash counter o/o GM Telecom District, Shivamogga and cash receipt should be enclosed to the tender. The EMD may also be paid in the form of DD from any Nationalized Bank drawn in favour of BSNL, Shivamogga, payable at Shivamogga and DD should enclosed to the tender.
2. Tender should indicate the rate in whole rupees, both in figures and words. Taxes, service taxes and other charges should be indicated prominently. Any correction in the rates should be attested with the signature of the tenderer. The rates should be including all statutory duties.
3. EMD of the unsuccessful tender will be refunded with out interest after following usual departmental procedures. The EMD of the successful tender will be retained as security deposit, which will not carry any interest while in the custody of B S N L. **Additional Security Deposit of Rs, 10,000/-**(Rupees Ten Thousand only) will have to be made by the successful contractor(s) by way of cash/DD/Bank Gurantee also. In the event of non-compliance of AMC, with in the specified date, the Tender will be cancelled and both EMD and Security Deposit will be forfeited as per departmental rules.
4. Sealed tenders super scribed as Tender for Annual Maintenance contract for AC PACKAGE UNITS IN SHIVAMOGGA TELECOM DISTRICT should be addressed to Sri Narayana, Asst General Manager (OP) o/o G M T D Shivamogga so as to reach him on or before **1300 hrs of 18/03/2008**. The prescribed tender form that may be obtained from the Sub-Divisional Engineer (MM) o/o G M T D Shivamogga, BSNL BHAVAN, Opp.APMC, Sagar Road, Shivamogga on payment of Rs563/- at the cash counter of GMTD's office Shivamogga or DD drawn in favour of BSNL Shivamogga from **04/03/2008 to 18/03/2008**.The last date for submission of tender documents is **1300 hrs. of 19/03/2008** and will be opened at the same day at **1500hrs** in the presence of such tender or their agents who may choose to attend. Please note that only one member or representative of the tender will be allowed during tender opening.

Signature of the tenderer

5. Successful tenderer should enter into an agreement for satisfactory performance of AMC, in the form finalized by this office. All the terms and conditions of this tender form part of the agreement.
6. The General Manager Telecom, Shivamogga reserves the right to accept any/all tenders in part or in full with out assigning any reason.
7. The decision of the GM Telecom District shall be final in all matters pertaining to this tender.
8. The General Manager Telecom District Shivamogga reserves the rights to award the work to more than one tenderer.

## **II SCOPE FOR TECHNICAL SPECIFICATIONS TERMS AND CONDITIONS.**

### **GENERAL**

1. The main concept of the Job is to maintain AC Packages in Shivamogga, Sagar and Bhadravathi Telephone Exchange.
2. Contractor will provide the following services during the normal working hours.
  - a. Quarterly checking and servicing of the plant.
  - b. Attending to the plant when called upon by the owner within 24hrs. Otherwise penalty of Rs. 600/- day will be levied with case mark.
  - c. Quarterly cleaning of condensers and cooling coils if found necessary/reported.
  - d. Changing of compressor oil when found necessary/reported
  - e. Repairing /overhauling the components of the equipments at site / contractors service station,including replacement of worn out parts when found necessary/reported.
  - f. Topping up /changing of refrigerant gas required as a result of leak in the system arising out of fair wear and tear.
  - g. Lubricating the bearing of motors when found necessary/reported.
  - h. Quarterly inspection of the belts adjusting the tension and replacing the worn out belts.
  - i. Fire filter and filter oil should be checked /cleaned once in three months.
  - j. Pre filter to be changed once in a month and routine discharge pressure should be maintained within limit
3. The freight charges of the air conditioning units for major repairs at workshops shall be borne by the tenderer /contractor if the units cannot be repaired at sight.
4. Normally the work of repair/maintenance of the air conditioner units shall be carried out at the site.
5. The damage done to the equipment during repair/overhaul or transport shall be made good by the contractor at his cost.
6. The tender is valid for **Three years** from the date of acceptance of tender during which period any escalation in rates shall not be allowed. The AMC will be extended for further period of **Three Months** on mutual consent.
7. In case the maintenance work done by the contractor is of poor quality and not to the satisfaction of the Officer in charge of exchange/ offices, the department reserves the right to get the work done by any other agency and the cost involved will be debited to contractor's account.
8. If the work under taken is of poor quality, the contract is liable to be terminated.
9. The AMC does not cover compressor replacement if found necessary.

Signature of the tenderer

## **TRANSIT INSURANCE**

9.1 Transit insurance shall be covered by the contractor. The insurance policy should cover loss on account of theft, fire, breakage, accident, etc during transit and in the custody of the repair. The price quoted shall include the cost of insurance also.

9.2 The insurance shall be valid from the date of instruments are taken by the contractor for repair till the date of delivery of the repaired instruments.

9.3 Since the contractors will take the insurance, it will be the responsibility of the contractor to follow up with the insurance company should any damage/loss take place.

## **10 ARBITRATION CLAUSES.**

In the event of any question, dispute or difference arising under this agreement or in connection therewith except as to matter the decision of which is specifically provided under this agreement, the same shall be referred to sole arbitrator appointed by the General Manager, Telecom District, Shivamogga. The appointment of arbitrator and proceedings of arbitration shall be in accordance with the arbitration and conciliation Act 1996.

There will be no objection to any such appointment that the arbitrator is Govt. Servant or that he has to deal with the matter to which the agreement relates or that in the course of his duties as Govt. servant he has expressed views on all or any of the matter under dispute. The award of the arbitrator shall be final and binding on the parties. In the event of such arbitrator to whom the matter is originally referred being transferred or vacating his office or being unable to act for any reason whatsoever, the said General Manager, Telecom District, Shivamogga shall appoint another person to act as arbitrator in accordance with terms of the agreement and the person so appointed shall be entitled to proceed from the stage at which it was left out by his predecessor.

11 No advance payment will be made for the AMC. Payment will be made against pre-receipted bill in duplicate, which should be preferred to the G M Telecom District, through respective JTO/SDEs of exchanges. The bill should be submitted on quarterly in arrears.

12 The AMC is subject to termination if the third party carries the repair/overhauling without the approval from GM Telecom, Shivamogga.

13 At present the Air conditioners are purchased and installed from different manufacturers. The successful tender shall be in a position to undertake AMC irrespective design/make.

14 The successful tenderer should execute an agreement of contract with the department on a stamp paper of Rs. 100/- containing the terms and conditions as finalized by this office.

15. The tenderer should quote the rate in the form enclosed as in Annexure A. Rate should be separately quoted for different capacity AC units. The rates should be for AMC for one unit for one year. The rates should be quoted both in figures and words.

16. Work will be awarded to one or more than one tenderer.

Signature of the tenderer

17. The tenderer should have earlier experience of at least one year of maintaining/servicing of Air Conditioners( AC Package Units/Controlled type) of Government department/BSNL/MTNL/VSNL/PSUs for which document proof to be furnished along with the tender.

18.The contractor who have engaged more than 20 labours are required to furnish the details of their code No.( i.e Registration No. with EPF authorities) and all the bills should be accompanying with the copy of challans of duly paid EPF contributions details /copy of labour register. The bills should have a certificate signed by the passing authority that EPF contribution are duly paid for all the employees engaged as per the labour register.

19.The contractor who have not registered with EPF authorities and engaged less than 20(twenty) labours should furnish the details of personals engaged by them for BSNL work/services along with labours register maintained as per relevant labour Act and rules. Based on this the contributions towards EPF will be deducted from the contractor bills at the rates applicable during the AMC period.

**Asst. General Manager (OP)**  
**O/o G M T D Shivamogga.**

## ANNEXURE-A

From:

To

The Asst. General Manager (OP)  
O/o G M Telecom District,  
Shivamogga

Sir,

Sub: Tender for AMC FOR AC PACKAGE Units.

Ref: S-8/Tender/AMC-AC Package Units/2008-09/3 dated @ Sa the 20-03-2008

We have read and understood the notice inviting the tender issued vide your letter cited above and abide by the terms and conditions set therein. We hereby quote the rates as under.

SL NO	A C PACKAGE UNITS AND MAKE	NO OF UNITS	Rates for AMC for one Units for one year inclusive of all taxes/transportations/insurances (Service Tax should be shown separately)	
			Amt In figures	Amt In words
1	KIRLOS KAR 7 TR (SHIVAMOGGA OCB (4+1))	5NOS		
2	VOLTAS 7 TR (BHADRAVTHI (2+1))	3 NOS		
3	BOTLIBAI 7 TR SAGAR (2+1)	3 NOS		
4	Purison's 7 TR (EWSD TAX)	3 NOS		

Thanking you.

Yours faithfully,

Signature of the Tenderer  
Name & Address of the firm/Tenderer

Place:

Date:

EMD Paid with receipt No: and Date.

